On-Call Project Management/Construction Management Services

CCJPA RFSOQ2022-01
Pre-Submittal Meeting
May 16, 2022
About the RFSOQ

- Services will be required on an as-needed basis, to be assigned via Work Directives
- Variety of funding may be used for Work Directives, no DBE requirements
- One $15 Million, ten-year contract award from the RFSOQ, no minimum guarantee
- Conflict of interest with other CCJPA projects may preclude awardee from certain work under the awarded CM/PM contract
- To the extent possible, work is to be provided by personnel within the 8 county areas of the Capitol Corridor service area
- Non-exclusive agreement
- Billing rate data shall only be submitted when requested by CCJPA, before oral interviews
Scope of Work

- Program management (contract management)
- Design review services
- Construction management services
- Administrative tasks related to PM/CM services
- Cost management and scheduling for CCJPA projects
- Quality control/quality assurance of work products
- Procurement advisory services for CCJPA capital projects
- Claims management and dispute resolution assistance
- Rapid or emergency response to CCJPA as required.
Key Personnel Resumes

- Resident Engineers (9 resumes)
  - 2 with PE licenses
  - 3 with PMP/CCM
  - 2 with experience on a $50M range project
  - 2 with experience on a $25M range project

- Program Manager (1 resume, PE or PMP/CCM)

- Support Staff (10 resumes max)
  - Office engineering (2)
  - Inspectors (2)
  - Quality Assurance Manager (1)
  - Certified Safety Professional (1)
  - Estimator (1)
  - Scheduler (1)
  - Labor compliance specialist (1)
  - Claims analyst (1)
### Evaluation Criteria

<table>
<thead>
<tr>
<th>Criterion</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Qualifications of Proposing Firm</td>
<td>15%</td>
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<tr>
<td>Organization/Depth of Resources</td>
<td>15%</td>
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<tr>
<td>Qualifications of Project Team</td>
<td>25%</td>
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<tr>
<td>Past Performance</td>
<td>10%</td>
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<tr>
<td>Oral Presentation</td>
<td>35%</td>
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Proposal Submissions

- Due 5:00PM, local time, on Thu, June 16, 2022
- Electronically submitted to Shirley Qian (shirleyq@capitolcorridor.org)
  - Email attachments
  - External download from a file share system
- Two copies of proposals, labeled clearly
  - One complete copy
  - One Public Records copy
## Selection Schedule

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Proposal Submission</td>
<td>June 16, 2022</td>
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<tr>
<td>Oral Interviews</td>
<td>July 13 – July 15, 2022</td>
</tr>
<tr>
<td>Selection for Negotiations</td>
<td>July 18, 2022</td>
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Questions

- All questions related to the RFSOQ must be submitted to Shirley Qian (shirleyq@capitolcorridor.org) at least 10 calendar days before the submission date.
- Any revisions to the RFSOQ shall be posted on www.capitolcorridor.org/opportunities
- A Q&A document will be uploaded to the website and be updated as questions are answered.